**C10** 



# Application for Subsidy of Humanitarian Volunteer Fund from PVNC OECTA Unit

(please submit email <u>office@pvncoecta.ca</u> or via FAX: 705 742 8599)

**PROCEDURE:** (note this form is for the use of all PVNC OECTA members, permanent and occasional)

#### I. You Must:

1. Send this application for subsidy to the Unit office a **MINIMUM OF TWO MONTHS PRIOR TO THE EVENT.** Applications received **AFTER** the event **WILL NOT BE CONSIDERED FOR FUNDING.** 

2. Complete Part A of the application and accompany it with all pertinent information copies of event itinerary, charity information, any receipts) including a personal letter explaining the situation and your proposed involvement.

#### II. We Will:

3. Return your application indicating approval or disapproval.

4. Once approved, send a cheque to a **maximum of \$500** to the charitable organization (Note:  $$500 \times \%$  for part time teachers).

### III. You Must:

5. Submit a report to the Executive on the events of your volunteer experience within two months of your return. Access to both HV and PD funds in the future will be withdrawn for failure to submit the report.

Note: You may only access up to \$500 per fiscal year (July 1 to June 30) for either the Humanitarian Volunteer Subsidy or PD Subsidy, or a combination of the two subsidies up to \$500 BUT NOT \$500 FOR EACH.

## Part A - To be completed for initial application

Name of Applicant:			
(each applicant must use a separate			
Work Place:	in	P	osition/Grade:
Full Time Dart Time	$\Box$ If part time what per	centage?	%
Name of Aid Organizatio	on (Charitable No.):	C	
Location of Aid Event:	、 , <u> </u>		
Date(s):			
Are you receiving School	l/Board Funding for this J	project :\$	(Do not include supply teacher cost)
Have you also received a	Conference/Inservice PL	) Subsidy <u>thi</u> s	school year? Yes $\Box$ No $\Box$
If yes, please provide:			
Conference/Inservice:	Dat	e:	Amount: \$
<<<<<<<<		<<<<<<	<<<<<<<<
Part B - To be complete	ed by President		
For Office Use Only			
Initial Approval Date:			
Amount: \$	Cheque no		
Sent to:			

on \_\_\_\_\_

(Application form effective 2022 10 17)